



## NEW STRATEGIES FOR CO-OPERATIVES: UNDERSTANDING AND MANAGING CO-OPERATIVE CREATION, TRANSITION AND TRANSFORMATION

Dear ICA 2016 Almería Delegates,

The ICA 2016 Almería conference begins with an opening cocktail on the 24<sup>th</sup> of May and we are looking forward to welcoming you to Almería. The programme can be found at <http://programme.exordo.com/jca2016almeria/> You can already access all the abstracts and the papers/PowerPoints that have been uploaded so far by clicking on the titles.

We want to set out some important information:

1. If you are presenting a paper, you should by now have uploaded your papers in pdf format through the Ex Ordo dashboard under “Upload Final Draft...”. (Ex Ordo is the same website used for registration). Please upload as soon as possible if you have not yet done so. In addition, you may upload PowerPoint presentations from your dashboard under “Upload Presentation Material” up until the conference date. This is optional, but as people will have online access to your abstracts, papers and PowerPoints through our online programme, it is a great tool so that people can see your presentation beforehand and during the conference. All presentation must be in PowerPoint. Presentations are approximately 15 minutes plus 5 minutes for questions. This may vary due to the number of papers in each session-the session chair will calculate the appropriate time. If you are presenting a poster, you do not have to upload anything. Ask at the registration desk for instructions on where to put your poster. Poster presenters should try to be available during the latter part of the afternoon café breaks to discuss their posters.

2. Please look at the programme and confirm the date, time and location of your presentation and if you are chairing a session. Session chairs are responsible for making sure that people upload their presentations, that the session runs smoothly, that each person has approx. 15-20 minutes of time to present (depending on number of papers in the session), and that question time is managed. Conference aides will be on hand to assist with the computers, pen-drives, etc. As well, session chairs will be given a paper to fill out with point-form highlights of their session, which should be given to the organizers.

3. Young Scholars: please check the Young Scholar sessions on the programme.

4. Co-operative Research Centers. We are having various co-operative research centers make a short and informal presentation to the Young Scholars on the 25<sup>th</sup> May. If you are interested in doing so on behalf of your institution, and have not yet been contacted, please write [ICA2016@ual.es](mailto:ICA2016@ual.es).

5. People who received fee waivers and financial support are required to be rapporteurs and also to have uploaded papers by now. Further instructions will follow by separate email this week.

6. Clothes/Attire and Weather: The gala dinner follows the co-operative visit on the evening of Thursday, 26<sup>th</sup> of May. People who do not wish to attend the co-operative visit can go directly to the dinner on a later bus. “Gala” in this sense does not mean formal. Please wear comfortable clothes--

casual and smart casual is fine for the conference and dinner. Temperatures are expected to be about 25°C during the day and about 17°C at night. Check <http://www.bbc.com/weather/2521886> before you arrive.

7. Getting There. The Palacio de Congresos Cabogata Almería <http://almeriacongresos.es/situacion-palacio-congresos> is about 10-15 min (5 km) by taxi from the airport. The airport is small and the taxi stands are immediately outside the exit. The two recommended hotels from the conference website, Barceló Cabo de Gata and Cabogata Garden, are directly across the street from the conference venue.



If you have any doubts or questions, please first consult the conference website <http://www2.ual.es/ica2016almeria/> and if you cannot find an answer to your question, please contact [ICA2016@ual.es](mailto:ICA2016@ual.es)

Best Regards,

ICA 2016 Almería