International Symposium on Advanced Technologies and Management for Sustainable Greenhouse Systems



GreenSys2025

22-27 JUNE 2025 UNIVERSITY OF ALMERÍA ALMERIA-SPAIN



## **Registration procedure**

Registration for the symposium must be done through the platform **Integral System of Payments** of the University of Almería for online payment by credit card: https://cvirtual.ual.es/sipUal/web/AutoliguidacionUal.seam?ID\_UNIDAD=185&ID\_ACTIVIDAD=559

**1**. First you can choice the **English** language in the upper right corner of the screen.

## **2**. After you need to select one of two options:

Integral System of Payments	
	Español English
Self-payment	
Yes, I have a username and password from	the University of Almería
No, I don't have a username and password fro	m the University of Almeria
2 Select one of these options	1
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**3**. For the second option (for **non-members of the University of Almeria**), introduce your identify document or passport number and your name with the contact data.

**4**. Select the activity (*International Symposium GREENSYS2025*) and the type of participation (for accompanying person you must repeat a second separate payment procedure). u must repeat a second separate payment procedure).

**5**. Automatically the amount to be paid should appear in the screen and you can indicate if you need an invoice.

Integral System o	of Payments		
Self-payment			
			Español English
Required fields are marked with	· *		
Applicant Details	2		
* Document Type:	Passport V		
* Document Number:	1234567879Z (Introduce the complete document.)		
* Name:	Smith		
* First Surname:	Jhon		
Second Surname:	Antony		
* Email:	jasmith@gamil.com		
* Telephone Number:	+34 123456	Select a Item description	
		ISHS Member + Gala Dinner [Before May 31, 2025 (included)]	
Activity Information		ISHS Member [Before May 31, 2025 (included)]	
Activity information		Non-ISHS Member + Gala Dinner ([Before May 31, 2025 (included)]	
* Activity:	International Symposium GREENSYS 2025	Non-ISHS Member ([Before May 31, 2025 (included)]	
tem Rescription:	ISHS Member + Gala Dinner [Before May 31, 2025 (included)]	Student + Gala Dinner ([Before May 31, 2025 (included)]	
Amount:	620	Student ([Before May 31, 2025 (included)]	
* Do you need an	Yes   Additional information for the invoice	One-day registration + Gala Dinner ([Defore Way 31, 2025 (included)]	
invoice?:		Accompanying person	
		ISHS Member + Gala Dinner (After May 31, 2025)	
		ISHS Member (After May 31, 20235)	
Other Questions		Non-ISHS Member + Gala Dinner (After May 31, 2025)	
		Non-ISHS Member (After May 31, 2025)	
		Student + Gala Dinner (After May 31, 2025)	
express my agreement about	the processing of my personal data	Student (After May 31, 2025)	
eatment Manager: UNIVERSITY C eneral@ual.es	F ALMERIA. Edificio de Gobierno y Paraninfo, Planta 3, Dpcho. 3.170. Ctra. Sacran	e One-day registration + Gala Dinner (After May 31, 2025) One-day registration (After May 31, 2025)	
ontact: dpo@ual.es			

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6. If you have selected that you **need an invoice**, you need to include information clicking "Additional information for the invoice". A new screen will be appeared for you to introduce all data corresponding to the applicant, company or University.

Data for the Invoice		×
* Subject: O Appl	licant Company / University	
* Please, select the form O of sending: Ema	ail to the Applicant Email to the Company Post mail to the Company Post mail to another address	
Additional Data for the In	voice	
* Company Name:	Univesity of Oica	
* CIF/VAT number of the company:	12345678Z	
Email:	jasmith@gamil.com	
Telephone Number:	+34 123456	
Contact person:	Jhon Antony SMITH	
Address		
* Type of Address:	Via v	
* Address:	Tibshelf Road, Westhouses	
Number:	2	
Stair:	•	
Floor:	•	
Door:	•	
* State/Country:		
* Province:	Hampshire	
* Municipality:	Alfreton	
* Postcode:	DE55 5AA 🚥	
Otros Datos		
Observations:	You can include here any aditional information to show in the invoice.	0
	ISHS Membership number: 123456	<b>7</b>
		$\sum$
		Accept

**7**. It is necessary to select a type of address, as the name are in Spanish you can use the general one "*VIA*".

**8.** You can include in "*Observations*" other information necessary to appear in your invoice. If you are ISHS Member, please include in this window your **ISHS Membership number**.

9. To finish with the data necessary for the invice you can "Accept".

10. After you need to select that "I express my agreement about the processing or my personal data".

**11**. Finally you can **send** the information to the payement system.

Other Questions	
Treatment Manager: UNIVERSITY OF ALMERIA. Edificio de Gobierno y Paraninfo, Planta 3, Dpcho. 3.170. Ctra. Sacramento s/n, La Cañada de San Urbano. CP	04120 Almeria. Tfno.: 950-015132 - E-mail: sgeneral@ual.es
Contact: dpo@ual.es	
Purposes or uses of the data: manage the payments of the different activities and services that require it provided by the University of Almeria.	
Term of conservation: the personal data will be kept by the UNIVERSITY OF ALMERIA, even having finished the contractual relationship of provision of services, w Administrations in the matter, in accordance with the provisions of the educational regulations or for statistical purposes	ithin the period of time established by the competent
Legitimation: the data is treated based by express consent of this form.	
Recipients of the data: Your data will not be transferred to third parties except in the cases established by law.	
Rights: You can exercise your rights of access, rectification, deletion, portability, limitation and opposition to the treatment of your data. To exercise the rights your data. To exercise the rights your data. To exercise the addition of the regulater to the regulater to the statistical of a contract the accompanied by a photocopy of the DNI or equivalent identification of access rectification document thereof.	uet submit a letter at the address indicated above. You must igh a representative, legal or voluntary, you must also
460, if you consider your right to personal data protection violated, you may file a claim with the Spanish Agency for Data Protyclion	
For more information or help during the process write to fmolina@ual.es.	



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**12**. You need to click on the **Pay** button to manage the payement after verify that the amount (in euros) is correct.

The receipt number 2022444498020 has been generated with an amount of 620. Click on the Pay button to manage the payment.
For more information or help during the process write to fmolina@ual.es.

## 13. You can select "To Pay with a Credit Card".

**14**. A new window of verification of the amount appear and you need to Click on the **To Pay** button if is correct.

Integral System of Payments	
Detail of my Receipt of Payment	Payment of the receipt ×
Information of my Payment Student: SMITH JHON ANTONY Number of the receipt: 202244498020 Amount of the receipt: 620.00	You are going to proceed to the payment of the receipt 2022444498020 with an amount of 620.
Activity: International Symposium GREENSYS 2025 Academic Year: 2024-25 Date of receipt: 20/11/2024 Received amount: 620.00	To Pay Cancel
Due date: 30/06/2023	<sup>*</sup> 14
To Pay in cash in Cajamar To Pay w Legal Advice Privacity Policy Accessibility policy	Copyright UAL 2015 LAWRENDAD DR ALMERIA @

**15**. A new window or the system of payement Redsys appear. After introduce the data of the card, you need to Click on the **Pay** button.

		Junemocron III June Lo 4 realt Lo
Paymer	nt details	Payment by Card VISA 🛃 🥌 🔿
Amount	620,00 €	Card Number:
Merchant:	UNIVERSIDAD DE ALMERIA (ESPAÑA)	Expiry Date:
Terminal:	148270002-1	CVV:
Order:	221004231158	
Date:	20/11/2024 12:18	This merchant offers the service:
Product description:	(2022444498020) International Symposium GREENSYS 2025	
V/SA score	mostercord ID Check	Cancel Pay 15

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**16**. After the payement is authorized by your bank system the final window will appear with an **Authorized operation code** that you need to note or you can print the page.

	Select your language English ~
1 select payment = 2	Requesting additional information
Payment details	AUTHORIZED OPERATION WITH CODE: 754537
Amount 620,00 €	Cardholder's HON ANTONY SMITH
Merchant: UNIVERSIDAD DE ALMERIA (ESPAÑA)	Card Number: *******1234
Terminal: 148270002-1	Merchant Url: https://cvirtual.ual.es /sipUal/services /InotificacionSIS?wsdl
Order reference number: 221004231158	Product (2022444498020) International Symposium GREENSYS 2025 description:
Date: 20/11/2024 12:18	
Product (2022444498020) description: International Symposium GREENSYS 2025	

**17**. To finish you need to Click on the **Continue** button and your payement will be automatically send to the Symposium Secretariat.